

## Introduction

Banner Web for Faculty allows faculty to view, update, and print selected information from the University's information system using the web. Faculty can

- Access their teaching schedule and course details, e.g. capacity, enrollment, etc.
- Obtain real-time class rosters for each course they are teaching
- Assign registration overrides and approvals
- View the web catalog with course information

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## Computer and Browser Requirements

Use any on- or off-campus computer that has access to the Web. The only software required you need is a web browser. The following browsers and versions are supported:

- PC - Internet Explorer 6.0 (with SP2), 7.0, or 8.0
- PC – Firefox 1.0 or 2.0 (with Java Plug-In)
- Mac – Safari 1.2 for OS X (10.3)

Your browser needs to accept cookies (most do by default).

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## Gaining Access to Banner Web for Faculty

You can gain access to Banner Web for Faculty from the University Registrar's website at <http://registrar.sewanee.edu>. The Banner system is backed up each day and will be **unavailable** at the following times:

- Monday–Saturday mornings beginning at approximately 1:00 A.M. through approximately 3:00 A.M.
- Saturday evening beginning at 9:00 P.M. through Sunday morning at approximately 6:30 A.M.

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## Logging in to Banner Web for Faculty for the First Time

The University Registrar's office will supply you with a User ID and PIN.

User Login - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/cis\_pprd/hwbkwbis\_P\_WWWLogin

## University of the South - PPRD

HELP EXIT

### User Login

Please enter your user Identification Number (ID) in **UPPERCASE** and your Personal Identification Number (PIN). When completed, click Login.

When you are finished using Self-Service, please click **EXIT** and close your browser to protect your privacy.

User ID:

PIN:

RELEASE: 5.3

Enter your **User ID** and **PIN** here.

Your User ID is your nine-character Sewanee ID number. The number begins with a "B" or "C" and is followed by eight digits. Alternatively, faculty may use their eight-character email address. All letters in the User ID must be entered in UPPERCASE.

Your PIN (Personal Identification Number) is a six-character password. When you log in for the first time, use your birth date as your PIN (MMDDYY).

## Changing Your PIN

After logging in for the first time you will be required to change your PIN.

Verify Login - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/cis\_pprd/hwbkwbis\_P\_ValLogin

## University of the South - PPRD

HELP EXIT

### Login Verification Change PIN

Your PIN has expired. Please change it now.

Re-enter Old PIN:

New PIN:

Re-enter new PIN:

Last web access on Mar 03, 2004 09:20 am

RELEASE: 5.3

Re-Enter your old **PIN** here.

Enter and then re-enter a new **PIN** here. Your new **PIN** may consist of numbers, letters, or a combination of numbers and letters (more secure). Unlike the USER ID, letters in the PIN are case-sensitive.

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## Creating a Login Verification Question and Answer

After setting up your new PIN, you will be required to create a Login Verification Question and Answer to be used if you ever forget your PIN. You can then reset your PIN yourself.

Verify Login - Microsoft Internet Explorer  
Address: http://hp1.sewanee.edu/3191/cis\_pprd/twbkwbis/P\_ValLogin

University of the South - PPRD

HELP EXIT

Login Verification Security Question and Answer

If you ever forget your PIN, you can reset it yourself, without calling for assistance.

Enter your personal Security Question, along with the Answer. This will enable you to reset your PIN and gain access to your account and do not use special characters. Your answer is limited to 30 characters.

Enter Question: What is my favorite ice cream flavor?

Answer: Peach

Submit

RELEASE: 5.3

Enter your security question here. Choose a question to which only you will know the answer.

Enter your security answer here.

If you forget your PIN, click the "Forgot PIN?" button on the login page. You will be prompted to answer your security question. If you answer correctly, you will then be prompted to create a new PIN.

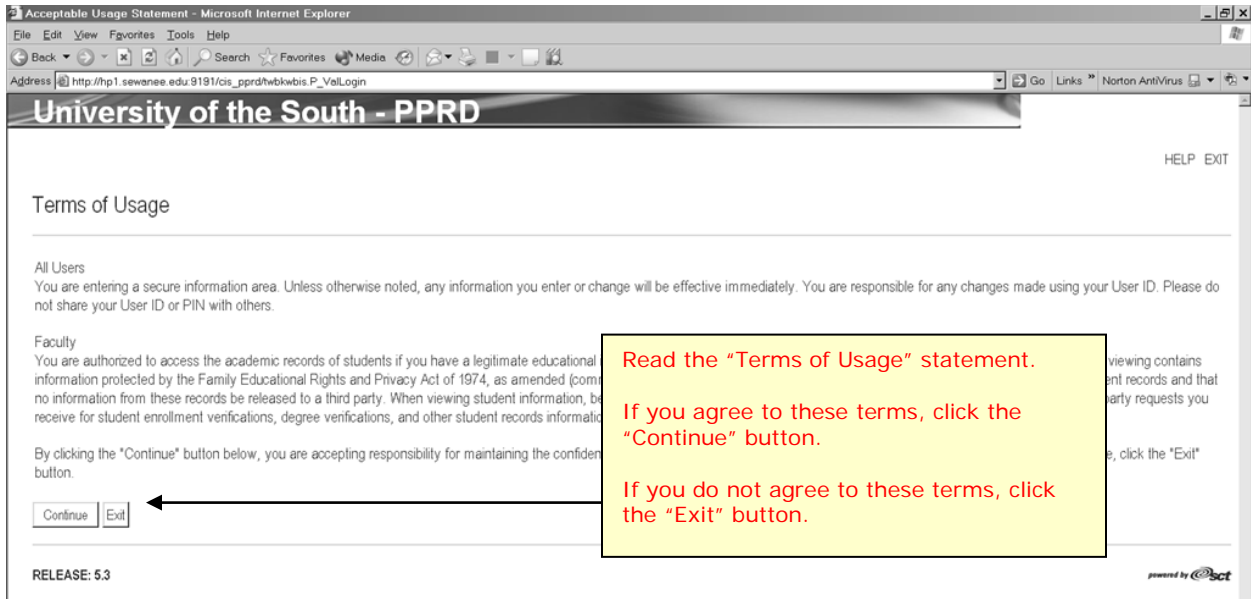
If you can remember neither your PIN nor your security answer, please call the University Registrar's Office at extension 1731. If we are able to verify your identity we will reset your account for you. If not, you will be asked to stop by the University Registrar's Office in person (perhaps with your University ID card) before your account will be enabled. These security measures are for your protection.

After you have successfully logged on, you will enter the secured area where you will have access to your Faculty and Advising information as well as your Personal and Employee information. **For this reason, you will want to keep your User ID and PIN confidential!**

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## Terms of Usage

The first time you log in to Banner (and periodically thereafter) you will be required to read and agree to a statement describing the appropriate use of information received via the Banner system. By clicking the "Continue" button you are agreeing to these terms of usage. The database is updated to reflect your acceptance of these terms.



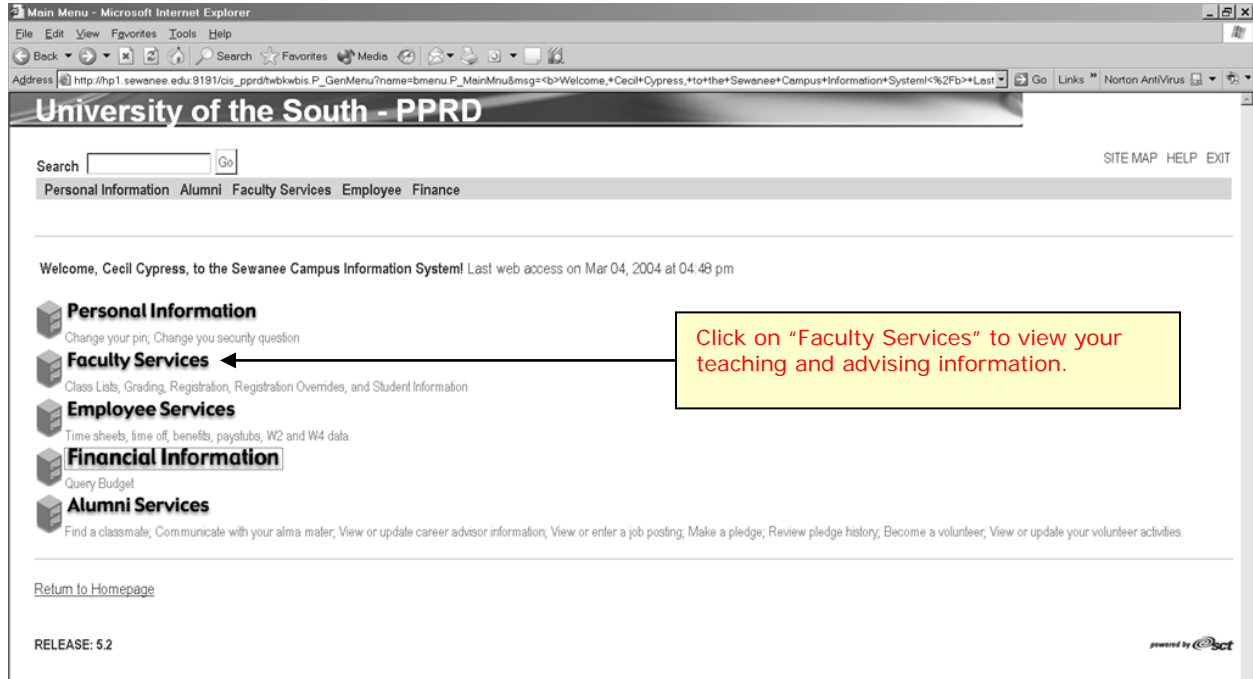
## Ethnicity and Race Information

The first time you log in to Banner, you will be presented with a form that allows you verify your race and ethnicity. The University is required by federal law to use new categories for collecting and reporting ethnicity and race information for students, faculty, and staff. This requirement was issued by the United States Department of Education and is designed to provide a more accurate picture of the nation's ethnic and racial diversity by using the same categories for identifying and reporting ethnicity and race that were first used in the decennial census of 2000. As with the 2010 census, we are required to collect this data using a specific two-question format, which first asks individuals whether they are of Hispanic or Latino origin and then asks them to identify their race(s). More information about the requirements can be found at [http://nces.ed.gov/IPEDS/news\\_room/ana\\_Changes\\_to\\_10\\_25\\_2007\\_169.asp](http://nces.ed.gov/IPEDS/news_room/ana_Changes_to_10_25_2007_169.asp).

This form will continue to appear each time you log in until you complete it. After verifying your race and ethnicity once, the form will no longer appear.

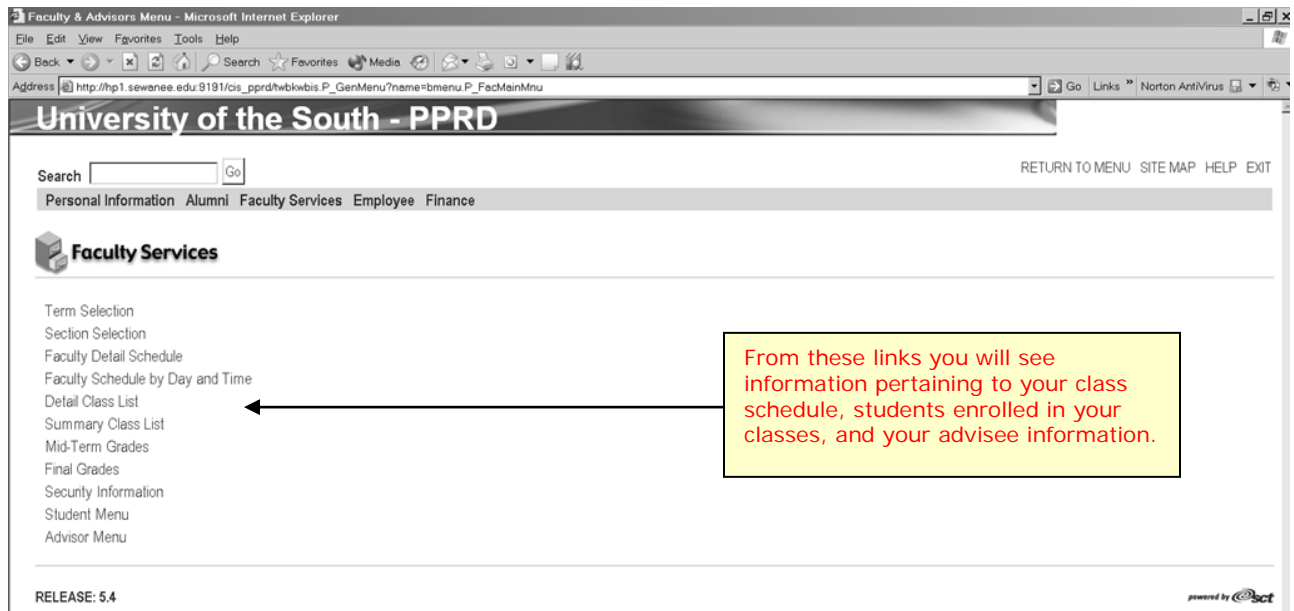
## Banner Self-Service Main Menu

After you have successfully logged on, you will be taken to the Banner Self-Service Main Menu. From the Main Menu, you can choose any of the active Banner Self-Service options that apply.



## Faculty Services Menu

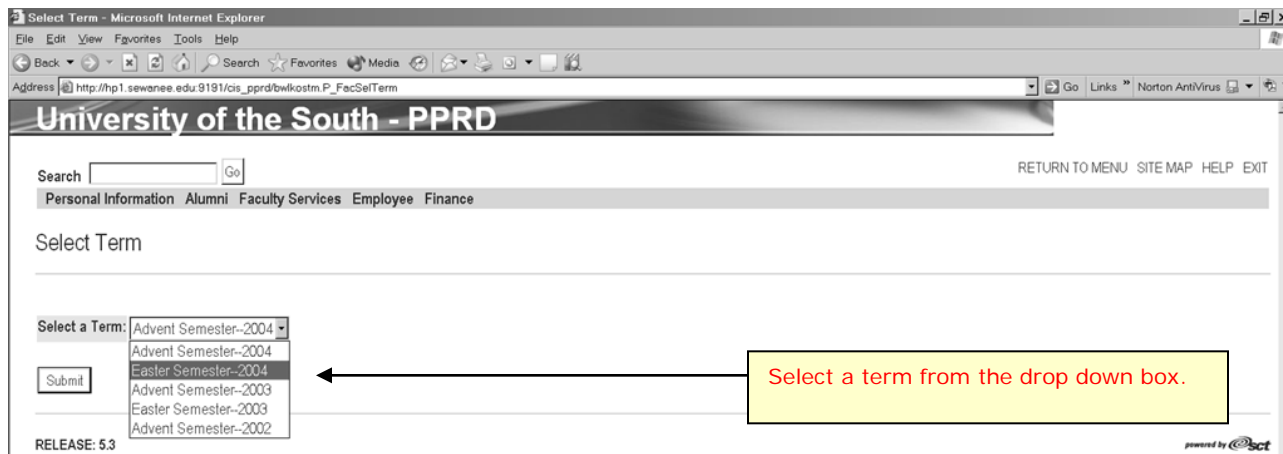
After clicking on the "Faculty Services" link from the Main Menu, you will be taken to the Faculty Services Menu.



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## Term Selection

Many of the links on the Faculty Services page require that you select a term in which to work. You may do this at the beginning of your session by choosing the "Term Selection" link or the system will prompt you to select a term when you choose one of the other links. You can return to the Faculty Services Menu at any time to change terms or student IDs.



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## Faculty Detail Schedule

After selecting a term, clicking the "Faculty Detail Schedule" link will provide basic information on each section that a faculty member is teaching during that term.

Faculty Detail Schedule - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/ais\_pprd/bwkwfec\_P\_FacSched

## University of the South - PPRD

Search  Go

RETURN TO MENU SITE MAP HELP EXIT

Personal Information Alumni Faculty Services Employee Finance

### Faculty Detail Schedule for Advent Semester--2004

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**Introduction to Forestry**

Course: 10362 FORS 121 - B  
 Credits: 4.00  
 College: College of Arts & Sciences  
 Department: Forestry and Geology  
 Part of Term: 1  
 Primary Instructor: Y  
 Cross List:  
 Override:  
 Actual Enrollment: 0  
 Capacity: 18

**Introduction to Forestry: Schedule details**

Days	Time	Location	Schedule Type	Date Range
TR	9:30 am - 10:45 am	Snowden 211	Lecture	Aug 26, 2004 - Dec 15, 2004
T	1:30 pm - 4:30 pm	Snowden 211	Laboratory	Aug 26, 2004 - Dec 15, 2004

**Dendrology**

Course: 10363 FORS 211 - A  
 Credits: 4.00  
 College: College of Arts & Sciences  
 Department: Forestry and Geology  
 Part of Term: 1  
 Primary Instructor: Y  
 Cross List:  
 Override:  
 Actual Enrollment: 0  
 Capacity: 18

**Dendrology: Schedule details**

Days	Time	Location	Schedule Type	Date Range
MWF	9:00 am - 9:50 am	Snowden 211	Lecture	Aug 26, 2004 - Dec 15, 2004
M	1:30 pm - 4:30 pm	Snowden 211	Laboratory	Aug 26, 2004 - Dec 15, 2004

**Independent Study**

Course: 10221 FORS 444 - A  
 Credits: 2.00  
 College: College of Arts & Sciences  
 Department: Forestry and Geology  
 Part of Term: 1  
 Primary Instructor: Y  
 Cross List:  
 Override:  
 Actual Enrollment: 0  
 Capacity: 99

**Independent Study: Schedule details**

Days	Time	Location	Schedule Type	Date Range
TBA	TBA	TBA	Independent Study	Aug 26, 2004 - Dec 15, 2004

[ Term Selection | Section Selection | Class List | Mid Term Grades | Final Grades | Summary Class List ]

RELEASE: 5.3

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Start | Internet | 11:07 AM

## Faculty Schedule by Day and Time

The Faculty Schedule by Day and Time link illustrates your teaching schedule by day and time for the term selected.

Faculty Schedule by Day and Time - Microsoft Internet Explorer

Address: [http://hp1.sewanee.edu/8191/cip.../defac\\_P\\_FacDaySched](http://hp1.sewanee.edu/8191/cip.../defac_P_FacDaySched)

### University of the South - PPRD

Search  Go

RETURN TO MENU SITE MAP HELP EXIT

Personal Information Alumni Faculty Services Employee Finance

#### Faculty Schedule by Day and Time for Advent Semester--2004

Schedule for Cecil Cypress  
Aug 26, 2004 - Dec 15, 2004

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am	FORS 211-A SNOWDN 211 9:00 am-9:50 am	FORS 121-B SNOWDN 211 9:30 am-10:45 am	FORS 211-A SNOWDN 211 9:00 am-9:50 am	FORS 121-B SNOWDN 211 9:30 am-10:45 am	FORS 211-A SNOWDN 211 9:00 am-9:50 am		
10am							
11am							
12pm							
1pm							
2pm	FORS 211-A SNOWDN 211 1:30 pm-4:30 pm	FORS 121-B SNOWDN 211 1:30 pm-4:30 pm					
3pm							
4pm							

Courses not within date range or without assigned times:  
[FORS 444A](#)

**Other Date Ranges**  
Schedule between Aug 26, 2004 and Dec 15, 2004

[ Term Selection | Section Selection | Class List | Mid Term Grades | Final Grades | Faculty Detail Schedule | Summary Class List ]

RELEASE: 5.3

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Start | Internet | 11:12 AM



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## Section Selection

Certain links on the Faculty Services Menu require that you specify the particular section for which you desire more information, such as class lists. You may do this at the beginning of your session by choosing the "Section Selection" link or the system will prompt you to select a section when you choose one of the other links. You can return to the Faculty Services Menu at any time to change sections.

Select Section - Microsoft Internet Explorer

Address [http://hp1.sewanee.edu/9191/cis\\_pprd/bwlfowl\\_P\\_FacCteList](http://hp1.sewanee.edu/9191/cis_pprd/bwlfowl_P_FacCteList)

### University of the South - PPRD

Search   RETURN TO MENU SITE MAP HELP EXIT

Personal Information Alumni Faculty Services Employee Finance

#### Select Section for Advent Semester--2004

Please enter the section you wish to access or select a different term from the menu.

CRN:

Introduction to Forestry - 10352

Dendrology - 10353

[ Enter Section Identifier (CRN) Directly ]

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## Detail Class List

After selecting a section, click on the "Detail Class List" link to view detailed information about each student currently enrolled in the chosen section.

## University of the South - PPRD

Search  Go

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

[Personal Information](#) [Alumni](#) [Faculty Services](#) [Employee](#) [Finance](#)

### Faculty Class List for Easter Semester--2004

An asterisk will appear next to the appropriate field if the student has more than one major.

If the word "Confidential" appears next to a student's name, his or her personal information is to be kept confidential.

You may click on the student's name to view address and phone information.

#### Course Attributes

**Course:** FORS 305 - A  
**CRN:** 10458  
**Title:** Forest Ecology  
**Duration:** Jan 20, 2004 - May 12, 2004  
**Status:** Active

#### Enrollment Counts

	Maximum	Actual	Remaining
Enrollment:	20	8	12
Wait List:	0	0	0

#### Detail Class List

Record Number	Student Name	Registration Status	Registration Number
1	<a href="#">Acacia, Alexis G.</a>	Registered on Nov 11, 2003	4

**Program:** Bachelor of Arts  
**Level:** Undergraduate  
**College:** College of Arts & Sciences  
**Department:** Environmental Studies \*  
**Degree:** Bachelor of Arts  
**Major:** Env Studies: Natural Resources  
**Class:** Junior  
**Credits:** 4.00

Record Number	Student Name	Registration Status	Registration Number
2	<a href="#">Aspen, Axelrod B.</a>	Registered on Nov 11, 2003	5

**Program:** Bachelor of Arts  
**Level:** Undergraduate  
**College:** College of Arts & Sciences  
**Department:** Environmental Studies  
**Degree:** Bachelor of Arts  
**Major:** Env Studies: Natural Resources  
**Class:** Junior  
**Credits:** 4.00

Record Number	Student Name	Registration Status	Registration Number
3	<a href="#">Butternut, Blake T.</a>	Registered on Nov 10, 2003	1

**Program:** Bachelor of Arts  
**Level:** Undergraduate  
**College:** College of Arts & Sciences  
**Department:** Forestry and Geology  
**Degree:** Bachelor of Arts  
**Major:** Forestry  
**Class:** Senior  
**Credits:** 4.00

## Summary Class List

Clicking the "Summary Class List" link on the Faculty Services Menu provides a class list with less detailed information about each enrolled student.

University of the South - PPRD

Search  Go

RETURN TO MENU SITE MAP HELP EXIT

Personal Information Alumni Faculty Services Employee Finance

### Summary Faculty Class List for Advent Semester--2003

An asterisk will appear next to the appropriate field if the student has more than one major.  
If the word "Confidential" appears next to a student's name, his or her personal information is to be kept confidential.  
You may click on the student's name to view address and phone information.

**Course Attributes**  
Course: FORS 121 - B  
CRN: 10325  
Title: Introduction to Forestry  
Duration: Aug 28, 2003 - Dec 17, 2003  
Status: Active

**Enrollment Counts**

	Maximum	Actual	Remaining
Enrollment:	24	21	3
Wait List:	0	0	0

**Summary Class List**

Record Number	Student Name	ID	Reg Status	Level	Degree	Program	Major	Class	Credits
1	<a href="#">Acacia, Alexis G.</a>	C00226677	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Env Studies: Natural Resources	Junior		4.00
2	<a href="#">Alder, Allen B.</a>	B00414780	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Freshman		4.00
3	<a href="#">Ash, Alexander T.</a>	B00404865	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
4	<a href="#">Birch, Barclay B.</a>	B00402149	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
5	<a href="#">Bozelder, Barbara P.</a>	B00401836	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
6	<a href="#">Cedar, Cynthia L.</a>	B00401331	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
7	<a href="#">Chestnut, Charly J.</a>	B00404866	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
8	<a href="#">Chinkapin, Charles A.</a>	B00401663	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
9	<a href="#">Dogwood, Donna V.</a>	B00417280	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Freshman		4.00
10	<a href="#">Elm, Elenor B.</a>	B00400665	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
11	<a href="#">Fir, Frederick R.</a>	B00413654	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Freshman		4.00
12	<a href="#">Hawthorn, Helga R.</a>	B00400848	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Env Studies: Natural Resources	Sophomore		4.00
13	<a href="#">Hemlock, Hazel L.</a>	B00402459	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
14	<a href="#">Hickory, Helen K.</a>	B00419786	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts English	Junior		4.00
15	<a href="#">Juniper, Janice K.</a>	B00402056	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
16	<a href="#">Maple, Michael C.</a>	C00222730	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts History	Junior		4.00
18	<a href="#">Pine, Peter N.</a>	B00401640	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
19	<a href="#">Spruce, Sammy F.</a>	B00416886	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Freshman		4.00
20	<a href="#">Sycamore, Sandra J.</a>	B00402065	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00
21	<a href="#">Willow, Winton Q.</a>	B00401856	Registered	Undergraduate	Bachelor of Arts	Bachelor of Arts Undeclared	Sophomore		4.00

[ Term Selection | Section Selection | Detail Class List | Mid Term Grades | Final Grades | Faculty Detail Schedule ]

You can drill down to the student's address information from the class list using the link on the student's name.

View Student Address and Phones - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/cis\_pprd/bwikosad/P\_FacSel/ctAbyView?stuidm=316940&term=200410

## SCT WWW Information System

Search  Go

RETURN TO MENU SITE MAP HELP EXIT

Personal Information Alumni Faculty Services Employee Finance

### View Student Address and Phones

Information for [Sammy F. Spruce](#)

If the word "Confidential" appears beneath the student's name, his or her personal information is to be kept confidential.

**Addresses and Phones**

Permanent Address	Phones
<b>Current:</b> Mar 05, 2003 - (No end date) Primary: 334-7939466 103 Bayberry Lane Dolhan, Alabama 36305 Houston	

RELEASE: 5.3

[Student Information](#) | 
 [Student E-mail Address](#) | 
 [Term Selection](#) | 
 [Class List](#) | 
 [Mid-Term Grades](#) | 
 [Final Grades](#) | 
 [Registration Overrides](#) | 
 [Registration](#)

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Follow bottom links for more or information.

Faculty Student Information - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/cis\_pprd/bwkgstu/P\_FacStuInfo

## SCT WWW Information System

Search  Go

RETURN TO MENU SITE MAP HELP EXIT

Personal Information Alumni Faculty Services Employee Finance

### Faculty View of Student Information

If the word "Confidential" appears beneath a student's name, his or her personal information is to be kept confidential.

Information for [Sammy F. Spruce](#)

**Student Information effective from Advent Semester--2003 to End of Time**

Registered for Term:	Yes
First Term Attended:	Advent Semester-2003
Last Term Attended:	Advent Semester-2003
Status:	Active Student
Residence:	United States
Citizenship:	U.S. Citizen
Student Type:	Continuing Student
Class:	Freshman
Academic Standing Term:	Advent Semester-2003
Primary Advisor:	Christopher M. McDonough
Primary Advisor Type:	Freshman/Sophomore Advisor
Expected Graduation Date:	May 13, 2007

**Primary Curriculum**

Program:	Bachelor of Arts
Admit Term:	Advent Semester-2003
Admit Type:	Regular Admission
Catalog Term:	Advent Semester-2003
Level:	Undergraduate
Degree:	Bachelor of Arts
College:	College of Arts & Sciences
First Major:	Undeclared

Start | SCT Banner... | Faculty Stud... | Banner Web F... | Demographics | Briq Intelligence | Fireworks | 4:14 PM

## Mid-Term and Final Grade Entry

Select the "Mid-Term Grades" link from the Faculty Services Menu to enter mid-term grades. Each term you will receive a notice from the University Registrar's Office informing you of the timeframe during which this option will be available. At the end of that timeframe, you will no longer be able to enter your grades via the web. Final grade entry works just the same except that you begin by choosing the "Final Grades" link from the Faculty Services Menu.

We anticipate using online grade entry beginning in the Advent 2004 semester.

Mid-Term Grade Sheet for Easter Semester--2004

Enter mid-term grades then click the "Submit" button.

If the word "Confidential" appears next to a student's name, his or her information is to be kept confidential.

You may click on the student's name to view address and phone information.

**⚠ Please submit the grades often. There is a 15 minute time limit starting at 10:05 pm on Mar 04, 2004 for this page.**

**Course Attributes**

Title: Forest Ecology  
Course: FORS 305 - A  
CRN: 10458  
Students Registered: 8

**Mid Term Grades**

Record Number	Student Name	Credits	Registration Status	Grade	Last Attend Date MM/DD/YYYY	Attend Hours 0-999.99	Registration Number
1	<a href="#">Acacia, Alexis G.</a>	4.00	Registered Nov 11, 2003	None			4
2	<a href="#">Aspen, Axelrod B.</a>	4.00	Registered Nov 11, 2003	None			5
3	<a href="#">Butternut, Blake T.</a>	4.00	Registered Nov 10, 2003	A			1
4	<a href="#">Chestnut, Alison</a>	4.00	Registered Nov 10, 2003	A+			2
5	<a href="#">Hawthorn, Helga R.</a>	4.00	Registered Nov 12, 2003	A-			6
6	<a href="#">Mesquite, Molly A.</a>	4.00	Registered Nov 12, 2003	ALU			7
7	<a href="#">Sassafras, Samantha L.</a>	4.00	Registered Nov 10, 2003	B			3
8	<a href="#">Tamarack, Tallulah B.</a>	4.00	Registered Nov 12, 2003	B+			8

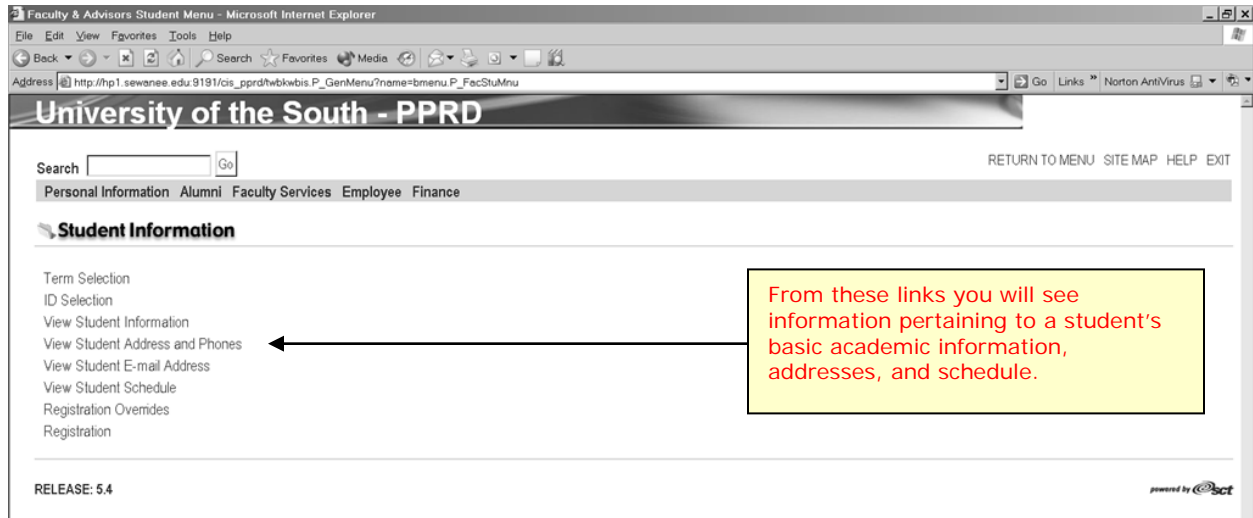
Submit Reset

**⚠ Please submit grades often. There is a 15 minute time limit on this page.**

RELEASE: 5.3 [ Term Selected ] Student Menu | Summary Class List

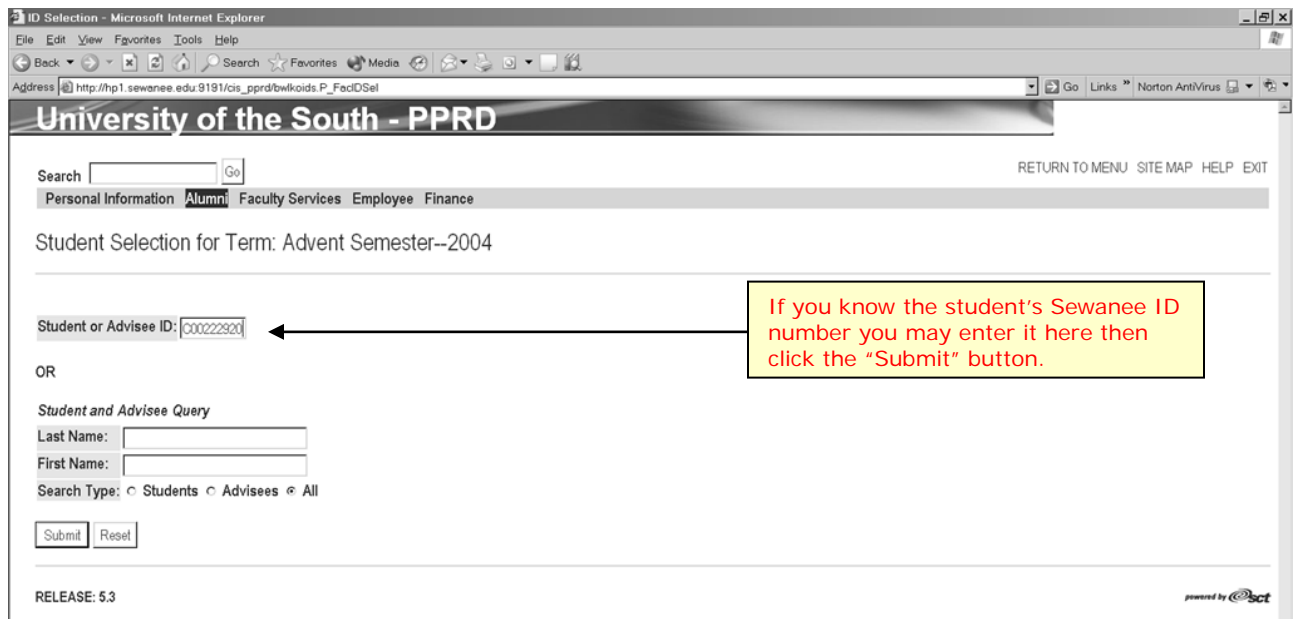
## The Student Menu

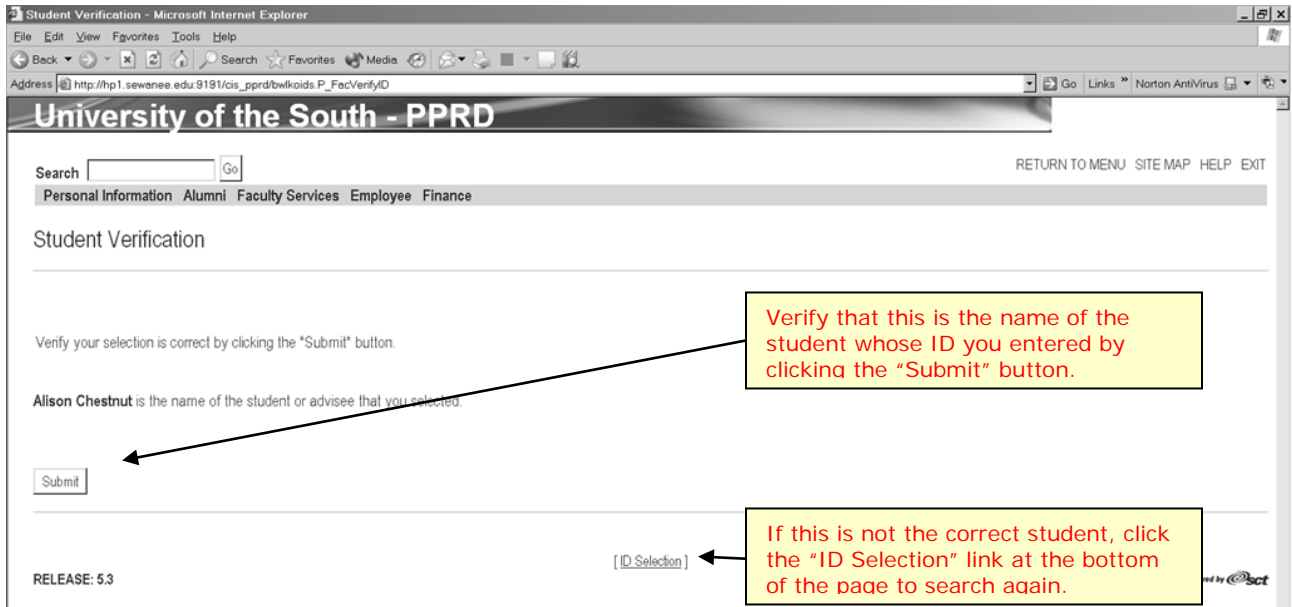
From the Faculty Services Menu, click on the "Student Menu" link to view basic information about a student's academic program, mailing and email addresses, and student schedules. There are also links to registration overrides and registration from this menu. On this menu you will always need to select a student with which to work.



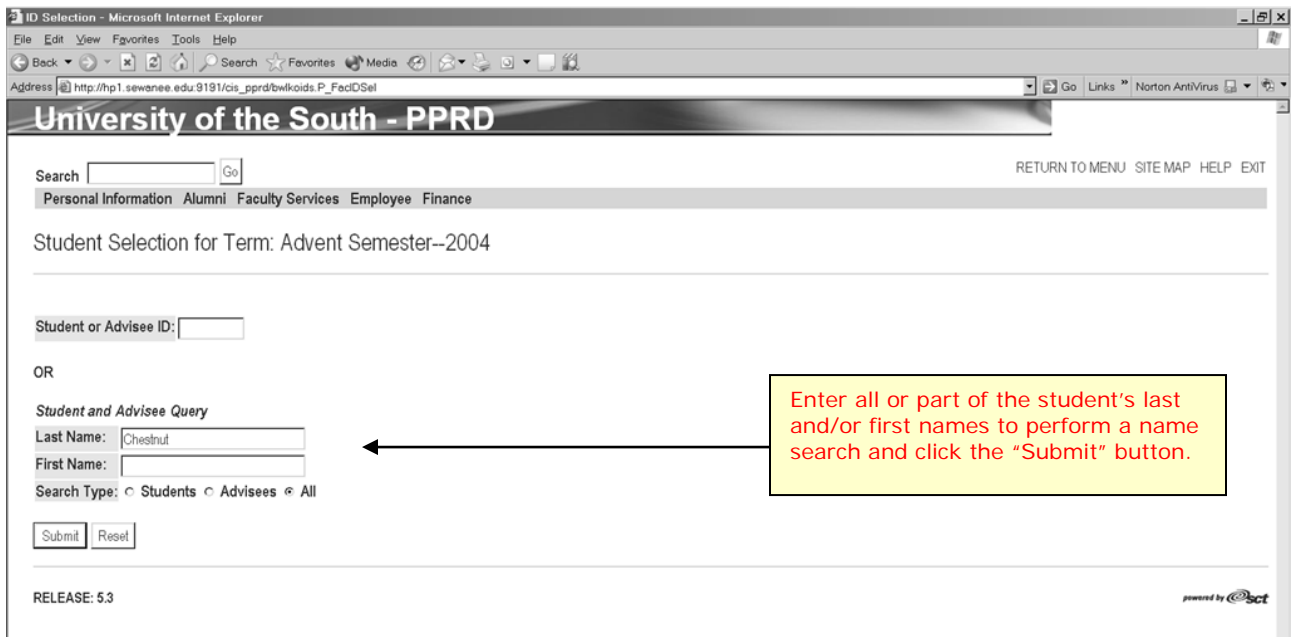
## ID Selection

From the Student Menu, it is necessary to choose a specific student with which to work and a specific term in which to work. Term selection is accomplished just as it was on the Faculty Services Menu. Choosing a specific student is accomplished by following the "ID Selection" link on the Student Menu.





If you do not know the student's ID number, enter all or part of the student's last and/or first names to perform a name search.



## View Student Information

Choosing this link will allow you to view basic academic information about a student.



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## View Student Addresses and Phones

Active home and other off-campus address and phone numbers are displayed on this page. Sewanee residence hall addresses do not appear on these pages.

The screenshot shows a Microsoft Internet Explorer browser window displaying the SCT WWW Information System. The address bar shows the URL: [http://hp1.sewanee.edu/9191/cis\\_pprd/bwikosad\\_P\\_FacSelectAtpView?stupidm=316940&term=200410](http://hp1.sewanee.edu/9191/cis_pprd/bwikosad_P_FacSelectAtpView?stupidm=316940&term=200410). The page title is "SCT WWW Information System". Below the title is a search bar and a navigation menu with links: Personal Information, Alumni, Faculty Services, Employee, Finance. The main heading is "View Student Address and Phones". Below this, it says "Information for Sammy F. Spruce". A note states: "If the word 'Confidential' appears beneath the student's name, his or her personal information is to be kept confidential." There are two tabs: "Permanent Address" (selected) and "Phones". Under "Permanent Address", it says "Current: Mar 05, 2003 - (No end date) Primary: 334-7939466". The address is: 103 Bayberry Lane, Dothan, Alabama 36305, Houston. At the bottom, there is a "RELEASE: 5.3" notice and a footer with navigation links: [Student Information | Student E-mail Address | Term Selection | Class List | Mid-Term Grades | Final Grades | Registration Overrides | Registration].

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## View Student Email Addresses

All active student email addresses are displayed here. University email addresses have an email type of "Campus."

The screenshot shows a Microsoft Internet Explorer browser window displaying the University of the South - PPRD. The address bar shows the URL: [http://hp1.sewanee.edu/9191/cis\\_pprd/bwikosad\\_P\\_FacSelectEmaView](http://hp1.sewanee.edu/9191/cis_pprd/bwikosad_P_FacSelectEmaView). The page title is "University of the South - PPRD". Below the title is a search bar and a navigation menu with links: Personal Information, Alumni, Faculty Services, Employee, Finance. The main heading is "Select Student E-Mail Address to View". Below this, there is a section for "E-mail Addresses" with a sub-section for "Campus". The email address listed is [wilmmw0@sewanee.edu](mailto:wilmmw0@sewanee.edu) with the type "Preferred". At the bottom, there is a "RELEASE: 5.3" notice and a footer with navigation links: [Student Information | Student Address and Phones | Term Selection | Class List | Summary Class List | Mid-Term Grades | Final Grades | Registration Overrides | Registration].

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## **View Student Schedule**

Clicking this link will cause all courses for which this student is registered to display. This is where advisors should confirm that their advisees have registered for the appropriate classes. Like all of Banner Web, the data displayed here is in real time from the Banner system. It is advisable to check your advisees' schedule at the end of the online drop/add period (after the first week of classes) to make sure that the student has maintained registration in the appropriate classes.

View Student Schedule - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/cis\_pprd/bwktstu\_P\_FacStuSchd

## University of the South - PPRD

Search  Go RETURN TO MENU SITE MAP HELP EXT

Personal Information Alumni Faculty Services Employee Finance

### View Student Schedule for Easter Semester--2004

Information for [Alison Chestnut](#)  
 If the word "Confidential" appears next to a student's name, their personal information is to be kept confidential.

You may click on the student's name to view his/her address and phone information.

#### Current Schedule

Total Credit Hours: 14.00

##### Forest Ecology

Course: 10458 FORS 305-A  
 Campus: College of Arts and Sciences  
 Level: Undergraduate  
 Grade Mode: Standard Letter Grade  
 Credits: 4.00  
 Status: Registered on Nov 10, 2003

**Forest Ecology: Schedule details**

Days	Time	Dates	Location	Schedule Type	Instructors
MWF	10:00 am - 10:50 am	Jan 20, 2004 - May 12, 2004	Snowden 211	Lecture	Cecil Cypress
M	1:30 pm - 4:30 pm	Jan 20, 2004 - May 12, 2004	Snowden 211	Laboratory	Cecil Cypress

Level: Undergraduate  
 Grade Mode: Standard Letter Grade  
 Credits: 2.00  
 Status: Registered on Nov 10, 2003

**Senior Field Project: Schedule details**

Days	Time	Dates	Location	Schedule Type	Instructors
MF	12:00 pm - 1:00 pm	Jan 20, 2004 - May 12, 2004	Snowden 209	Independent Study	TBA

##### Hydrology

Course: 10466 GEOL 314-A  
 Campus: College of Arts and Sciences  
 Level: Undergraduate  
 Grade Mode: Standard Letter Grade  
 Credits: 4.00  
 Status: Registered on Jan 26, 2004

**Hydrology: Schedule details**

Days	Time	Dates	Location	Schedule Type	Instructors
TR	8:00 am - 9:15 am	Jan 20, 2004 - May 12, 2004	Snowden 209	Lecture	Martin A. Knoll
R	1:30 pm - 4:30 pm	Jan 20, 2004 - May 12, 2004	Snowden 209	Laboratory	Martin A. Knoll

##### Advanced Scuba

Course: 10641 PHED 252-A  
 Campus: College of Arts and Sciences  
 Level: Undergraduate  
 Grade Mode: Pass/Drop  
 Credits: 0.00  
 Status: Registered on Nov 10, 2003

**Advanced Scuba: Schedule details**

Days	Time	Dates	Location	Schedule Type	Instructors
W	6:00 pm - 10:00 pm	Jan 20, 2004 - May 12, 2004	St. Luke's 102	Physical Education	Daniel S. Backlund

##### New Religions

Course: 10594 RELG 361-A  
 Campus: College of Arts and Sciences  
 Level: Undergraduate  
 Grade Mode: Standard Letter Grade  
 Credits: 4.00  
 Status: Registered on Nov 10, 2003

**New Religions: Schedule details**

Days	Time	Dates	Location	Schedule Type	Instructors
MWF	9:00 am - 9:50 am	Jan 20, 2004 - May 12, 2004	duPont Library G31	Lecture	Gerald L. Smith

[ ID Selection | Student Information | Registration Overrides | Registration ]

RELEASE: 53

powered by SCT

Start Banner Web For F... SCT Banner - PPRD View Student S... Bio Intelligence - ... Fireworks - Untitled 12:04 PM

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## Granting Instructor Approvals and Registration Overrides

The "Registration Overrides" link allows you to grant approval for students to register in your course when the course requires the permission of the instructor or when the student does not meet the prerequisites or other restrictions required to register. Submitting an override **DOES NOT** register the student in the course. It merely indicates your approval to override the restriction(s) that would otherwise prevent the student from registering.

To grant an override, select the "Registration Overrides" link from the Student Menu. Make sure that you are working with the correct student. Then select the type of override you wish to grant and the course for which you wish to grant it. There are seven different types of overrides:

Instructor Approval	This override gives a student your permission to enroll in a class that requires the permission of the instructor. It does not override any other restriction for the class.
Override Enrollment Limit	This override gives a student your permission to enroll in a class beyond the maximum enrollment limit that has been established. It does not override any other restriction for the class.
Override Pre-/Co-Requisites	This override gives a student your permission to enroll in a class when the student has not met the pre-/co-requisites for the class. It does not override any other restriction for the class.
Override Course Restrictions	This override gives a student your permission to enroll in a class when the class has course restrictions (such as student class or student major) when the student does not meet those restrictions. It does not override any other restriction for the class.
Override Time Conflicts	This override gives a student your permission to enroll in a class even when the class hours conflict with the class hours of another class. It does not override any other restriction on the class.
Override All Except Time	This override gives a student your permission to enroll in a class so long as the student does not have a time conflict with another class. It overrides requirements for permission of the instructor, enrollment limits, pre-/co-requisites, and any other course restriction.
Override All Restrictions	This override gives a student your permission to enroll in a class regardless of any restrictions or conflicts. It overrides requirements for permission of the instructor, enrollment limits, pre-/co-requisites, time conflicts, and any other course restriction.

You may submit up to three overrides for a student for a particular course. For instance you might record an "Instructor Approval" and an "Enrollment Limit" override for a single student to enroll in a single section.

If you grant an override or approval by mistake, please contact the University Registrar's Office at 931-598-1314 to remove it.

Faculty Registration Permits/Overrides - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/cis\_pprd/bwlfrov\_P\_FacRegOvr

## SCT WWW Information System

Search  Go

Personal Information Alumni Faculty Services Employee Finance

### Faculty Registration Permits/Overrides for Advent Semester--2004

Information for [Alison Chestnut](#)

Welcome to the Faculty Registration Permits/Overrides Worksheet.

If the word "Confidential" appears next to a student's name, his or her personal information is to be kept confidential.

You may click on the student's name to view his/her address and phone information.

**Registration Overrides**

Override	Course
None	None
None	None
Override All Restrictions	None
Override All Except Time	None
Instructor Approval	
Override Enrollment Limit	
Override Pre-/Co-Requisites	
Override Course Restrictions	
Override Time Conflicts	

There are no current overrides for the selected student and term.

**Current Student Schedule**

No schedule available for selected term.

**Annotations:**

- Make sure that this is the correct student. If not, click the "ID Selection" link at the bottom of the page to select the correct student.
- Select the type of override you are granting from this drop-down box. If you wish to grant a second or third override to the same student for the same course use the additional rows provided. You may submit a maximum of three overrides per student per course.

Faculty Registration Permits/Overrides - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/cis\_pprd/bwlfrov\_P\_FacRegOvr

## SCT WWW Information System

Search  Go

Personal Information Alumni Faculty Services Employee Finance

### Faculty Registration Permits/Overrides for Advent Semester--2004

Information for [Alison Chestnut](#)

Welcome to the Faculty Registration Permits/Overrides Worksheet.

If the word "Confidential" appears next to a student's name, his or her personal information is to be kept confidential.

You may click on the student's name to view his/her address and phone information.

**Registration Overrides**

Override	Course
Instructor Approval	None
None	None
None	10221 - FORS 444 A
	10362 - FORS 121 B
	10363 - FORS 211 A

There are no current overrides for the selected student and term.

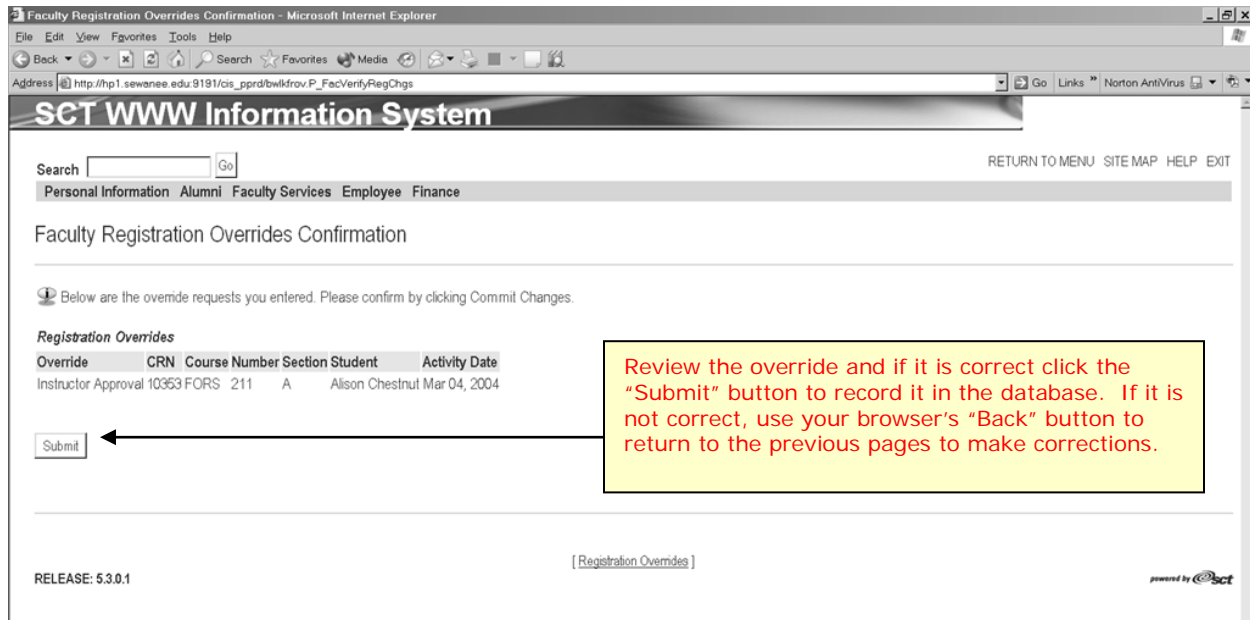
**Current Student Schedule**

No schedule available for selected term.

**Annotations:**

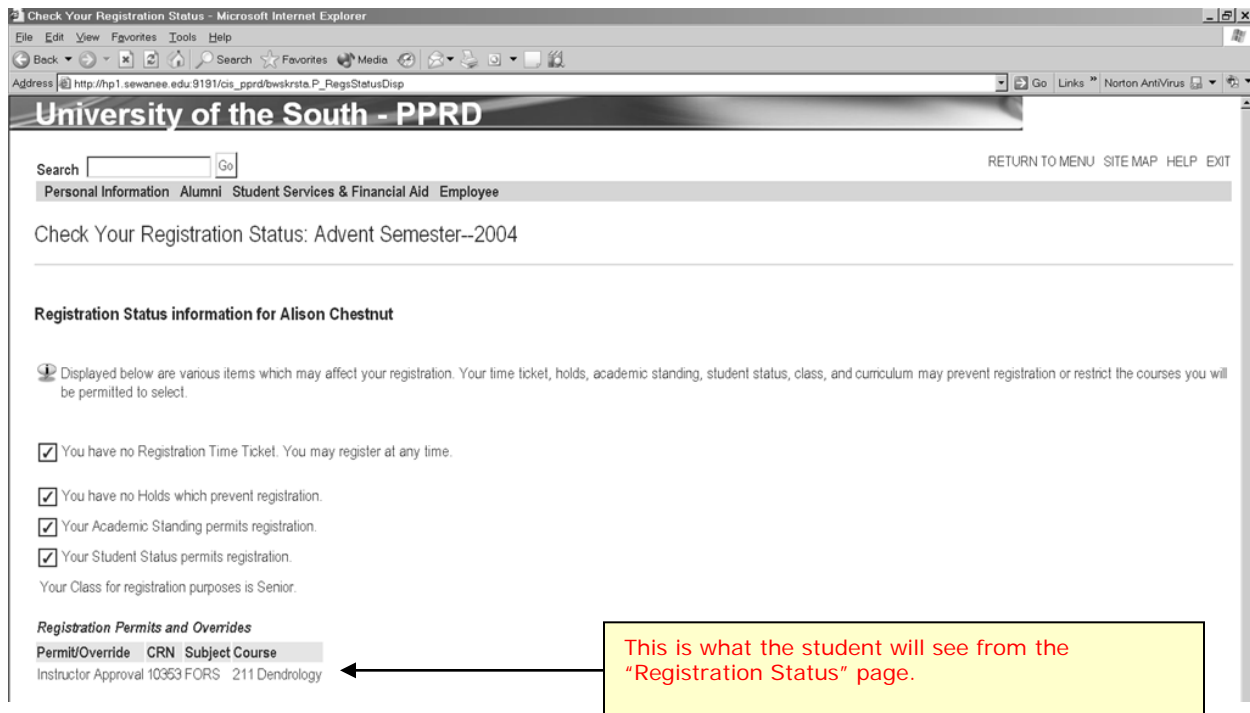
- Select the course for which you are granting this override from this drop-down box then click the "Submit" button. If you wish to grant a second or third override to the same student for the same course, use the additional rows provided. You may submit a maximum of three overrides per student per course. You must select the course for each override you grant.

Review and confirm the override or permission.



Remember that submitting an override for a student **DOES NOT** register the student in the class. It merely indicates your approval to override any the restrictions that would otherwise prevent the student from registering for the course.

The student will see from his or her own Web for Students page when an override or permission has been granted.



If you grant an override or approval by mistake, please contact the University Registrar's Office at 931-598-1314.

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## Registration

**Registration windows** will be used to implement the University's registration hierarchy. The registration window for senior gownsmen will open first and will be followed by the successive opening of the registration windows for senior non-gownsmen, junior gownsmen, junior non-gownsmen, etc. Once opened, each window will remain open until the end of the first week of classes (five class days) for the term. The amount of time from the opening of one registration window until the opening of the next will vary each term based on the number of students in each group. Registration windows will open at 5:00 P.M. or after in order that students will not skip classes in order to register while not being disadvantaged in the registration process if they are in class.

Each semester, the University Registrar's Office will assign a unique **alternate pin** to each student. These alternate pins will be distributed to advisors and department chairs prior to the beginning of registration. Students must get the alternate PIN from their advisors each term in order to register. This ensures that advisees see their advisors prior to registering. A new alternate PIN is generated for each student for each registration period.

After advising, the advisor may give the alternate PIN to the student. This will allow the student to register on his own from the beginning of the student's registration window until the end of the first week of classes for that term. Thus, the student can drop and add classes throughout the registration period. Advisors can monitor their advisees' schedules online at any time to ensure that the student does not unacceptably stray from the schedule discussed with the advisor.

Alternatively, advisors may also choose to withhold the alternate PIN from one or more of their advisees. If you follow this course, you and the student will register through Web for Faculty instead of the student registering through Web for Student. In this case, the advisee's primary PIN (not the alternate PIN) will be required for registration. Because we emphasize to students that they should not give their PIN to their advisors (or anyone else), this means that both the advisor and advisee should be present during a registration session.

Select the "Registration" link from the Student Menu. You will then be required to choose a registration term and a student. After selecting and confirming the student, the student will be prompted to enter his or her PIN. Remember, this is not the alternate PIN but the advisee's primary PIN. Do not ask students for their primary PIN numbers but have them enter their PIN themselves and click the "Submit" button.

Following this course and not giving the alternate PIN to an advisee does allow the advisor to more closely monitor the advisee's schedule. However, this might disadvantage your advisees. Because there is often vigorous competition for limited seats in certain sections, if you are not available when the student's registration window opens he or she might be closed out of a highly desired course for that term.

Choose a student through the ID selection process. The student will then be required to enter his/her primary PIN.

Faculty Student PIN - Microsoft Internet Explorer

Address http://hp1.sewanee.edu/9191/cis\_pprd/bwllkfrad.P\_FacAddDropOrse

## SCT WWW Information System

Search  Go

Personal Information Alumni Faculty Services Employee Finance

### Student PIN

Have the student enter his or her PIN below and click the \*Submit\* button. If you wish to select a different student, click the ID Selection link

Enter Alison Chestnut's PIN:

Submit

RELEASE: 5.3

powered by @sct

Have the student enter his or her PIN here. This is the Student's primary PIN not the alternate PIN. Please do not ask your advisees for their primary PIN numbers. Instead, have the student enter the primary PIN number and click the "Submit" button.

You will then be directed to the "Registration Worksheet" page.

Registration - Microsoft Internet Explorer

Address http://hp1.sewanee.edu/9191/cis\_pprd/bwllklib.P\_FacStuPIN

## SCT WWW Information System

Search  Go

Personal Information Alumni Faculty Services Employee Finance

### Registration for Advent Semester--2004

Use this page to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the \*Current Schedule\* section.

Classes may be dropped by using the options available in the \*Action\* field. If no options are listed in the \*Action\* field then the class may not be dropped. Additional classes may be added in the \*Add Classes\* section. To add a class enter the Course Reference Number (CRN). When adds/drops are complete click the \*Submit Changes\* button. If you are unsure of which classes to add, click the \*Class Search\* button to review the class schedule.

#### Add Classes

CRNs

Submit Changes Class Search Reset

RELEASE: 5.3

[ ID Selection | Term Selection | Registration Overrides ]

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Search for courses to ADD by clicking the "Class Search" button.



After clicking the "Class Search" button you will be directed to the "Look-Up Class to Add" page.

Look-Up Class to Add

Use the selection options below to search the class schedule for the classes you want. You may choose any combination of fields to narrow your search. When your selection is complete, click Find Classes.

Subject: American Studies  
Anthropology  
Art

Course Number:

Title:

Part of Term: all  
Full Term

Instructor: all  
AlvarezLaurenceRichards  
BachmanRobertEdward

Attribute Type: all  
American Studies  
Arts Distribution

Start Time: Hour  Minute  am/pm

End Time: Hour  Minute  am/pm

Days:  Mon  Tue  Wed  Thur  Fri  Sat  Sun

Class Search Reset

RELEASE: 5.5.0.1

[ Student Schedule by Day & Time | Student Detail Schedule ]

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You can search the class schedule by any of these criteria. You must, however, highlight at least one subject area for any search.

To select multiple criteria, hold down the "Ctrl" key on a PC or the "Command" key on a Mac while making your selections.

Ignore the "Part of Term" criteria.

Look-Up Class to Add - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/cis\_pprd/bwckgens/P\_Regs

Search  Go

Personal Information Alumni Faculty Services Employee Finance

### Look-Up Class to Add

Use the selection options below to search the class schedule for the classes you want. You may choose any combination of fields to narrow your search. When your selection is complete, click Find Classes.

Subject:

Course Number:

Title:

Part of Term:

Instructor:

Attribute Type:

Start Time: Hour  Minute  am/pm

End Time: Hour  Minute  am/pm

Days:  Mon  Tue  Wed  Thur  Fri  Sat  Sun

[ Student Schedule by Day & Time | Student Detail Schedule ]

RELEASE: 5.5.0.1

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This class search will look for any history course that carries the writing intensive attribute.

Look-Up Class to Add - Microsoft Internet Explorer

Address: http://hp1.sewanee.edu/9191/cis\_pprd/bwckgens/P\_RegsGetCrse

## SCT WWW Information System

Search  Go

Personal Information Alumni Faculty Services Employee Finance

### Look-Up Class to Add

To register for classes, check the box to the left of the CRN and click Register or Add to Worksheet.

**Sections Found**

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	XL	Cap	XL	Act	XL	Rem	Instructor	Date (MM/DD)	Location	Attribute
<input type="checkbox"/>	10557	HIST	100	D	M	4.00	Discovering America	TR	11:00 am-12:15 pm	15	0	15						William Wood Register	08/26-12/15	TBA	Writing Intensive	
<input type="checkbox"/>	10558	HIST	100	E	M	4.00	Problems of Democracy	MWF	10:00 am-10:50 am	15	0	15						William Brown Patterson	08/26-12/15	TBA	Writing Intensive	
<input type="checkbox"/>	10565	HIST	100	L	M	4.00	20th Century Europe	TR	11:00 am-12:15 pm	15	0	15						Arthur Joseph Knoll	08/26-12/15	TBA	Writing Intensive	
<input checked="" type="checkbox"/>	10572	HIST	295	A	M	4.00	Modern Warfare	TR	09:30 am-10:45 am	15	0	15						Arthur Joseph Knoll	08/26-12/15	TBA	Writing Intensive	
<input type="checkbox"/>	10576	HIST	352	A	M	4.00	Junior Tutorial	W	02:00 pm-03:30 pm	12	0	12						Charles Richard Perry	08/26-12/15	TBA	Writing Intensive	
<input type="checkbox"/>	10577	HIST	352	B	M	4.00	Junior Tutorial	R	02:00 pm-03:30 pm	12	0	12						Susan Janet Ridyard	08/26-12/15	TBA	Writing Intensive	
<input type="checkbox"/>	10573	HIST	394	A	M	4.00	Reconstructing the South	TR	11:00 am-12:15 pm	15	0	15						John Charles Willis	08/26-12/15	TBA	American Studies and History - United States and Writing Intensive	

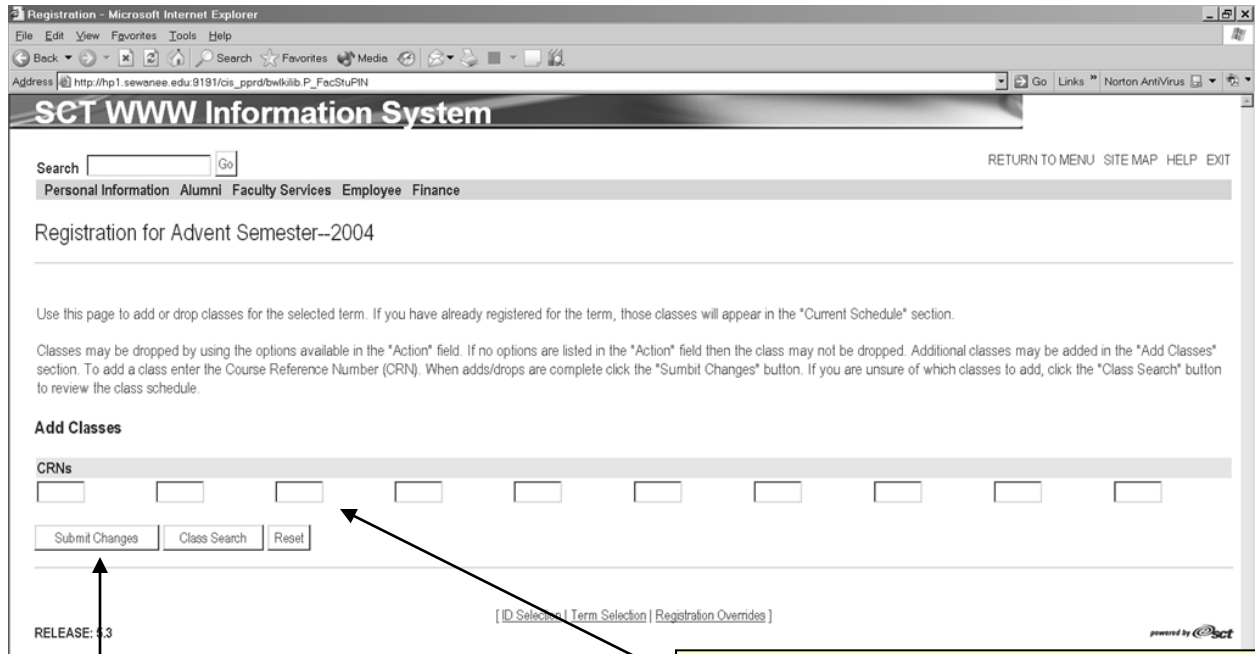
[ Student Schedule by Day & Time | Student Detail Schedule | View Fee Assessment ]

RELEASE: 5.5.0.1

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Choose a section by clicking the "Select" box and then clicking the "Register" button to register immediately or the "Add to Worksheet" button to add it to the registration worksheet.

You may also enter CRNs (Course Reference Numbers) directly onto the "Registration Worksheet" without searching for classes. CRNs can be found on the schedule of classes provided by the University Registrar's Office each term. This is the quickest way to register for courses that are in high demand with few available seats.



You must click the "Submit Changes" button or your courses will not be added.

For high priority/high demand courses, enter that CRN and click "Submit Changes." Then go back and add other courses.

To ADD courses, enter the CRNs for the sections here.

If a course has a required lab section that has a separate CRN from the lecture section, you must register for the lab at the same time you attempt to register for the lecture. Otherwise you will get a "link" error.

**Registration Errors**

CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title	Status
10406	CHEM	101	A	Undergraduate	4.00	Standard	Letter	Grade General Chemistry I	LINK ERROR: LB REQUIRED

## Registration Errors

If you receive a registration error, the student **HAS NOT** been registered for the course. If possible correct the problem and click the "Submit Changes" button again. Other registration error messages will look much the same as the "link" error pictured above. Other registration error messages that you might see are listed below.

Major Restriction	The course is restricted to one or more majors other than yours. Choose another course or request a waiver of the restriction from the instructor. If the instructor grants a waiver, the student will still need to register for this course.
Class Restriction	The course is restricted to one or more classes (freshman, sophomore, etc.) other than yours. Choose another course or request a waiver of the restriction from the instructor. If the instructor grants a waiver, the student will still need to register for this course.
Pre-/Co-Requisite Restriction	You have not successfully completed the pre- or co-requisite required for this course. Choose another course or request a waiver of the restriction from the instructor. If the instructor grants a waiver, the student will still need to register for this course.
Closed Section	The course is closed. Choose another course or request a waiver of the restriction from the instructor. If the instructor grants a waiver, the student will still need to register for this course.
Link Error	Registration in the lecture section requires registration in the lab section as well or vice versa. Add the course again by entering the CRNs for both components of the course at the same time.
Instructor	Special permission is required before you may register for the course. The permission required is usually that of the instructor. Other permissions include department chairs and the Director of the First-Year program. Request permission from the appropriate person. If permission is granted you will still need to register for this course.
Maximum Hours Exceeded	Registration is limited to 19 semester hours. Students wishing to take a fifth course must complete a schedule adjustment form, have it approved by the Associate Dean of the College, and return the form to the University Registrar's Office.
Repeat Hours Exceeded	You have already taken the course. It may not be repeated for credit.
Time Conflict with CRN #####	Time conflicts are not permitted. Choose another course or re-work your schedule.
Duplicate CRN	You have accidentally entered the same CRN twice. Check and re-enter as necessary.
CRN Does Not Exist	You have keyed in a CRN that does not exist. Check and re-enter as necessary.

## Registration Results

When one or more courses have been successfully registered, the results will be displayed.

Registration for Advent Semester--2004

Use this page to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the "Current Schedule" section.

Classes may be dropped by using the options available in the "Action" field. If no options are listed in the "Action" field then the class may not be dropped. Additional classes may be added in the "Add Classes" section. To add a class enter the Course Reference Number (CRN). When adds/drops are complete click the "Submit Changes" button. If you are unsure of which classes to add, click the "Class Search" button to review the class schedule.

Information for [Alison Chestnut](#)

### Current Schedule

Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title	Status
None	10393	BIOL	105	A	Undergraduate	4.00	Standard	Letter	Grade Biology and People	Web Registered on Mar 06, 2004
None	10317	ECON	101	D	Undergraduate	4.00	Standard	Letter	Grade Introduction to Economics	Web Registered on Mar 06, 2004
None	10379	ANTH	104	B	Undergraduate	4.00	Standard	Letter	Grade Intro Cultural Anthropology	Web Registered on Mar 06, 2004
None	10598	PHIL	202	A	Undergraduate	4.00	Standard	Letter	Grade Ethics	Web Registered on Mar 06, 2004
None	10495	PHED	115	A	Undergraduate	00	Pass/Drop		Beginning Riding	Web Registered on Mar 06, 2004

Total Credit Hours: 16.00  
Billing Hours: 17.00  
Maximum Hours: 99.99  
Date: Mar 06, 2004 10:21 am

### Add Classes

CRNs

[ [ID Selection](#) | [Term Selection](#) | [Registration Overrides](#) ]

RELEASE: 5.5.0.1

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## To Drop a Course

A course may be dropped from the Registration Results page. Locate the course you wish to drop and click on the drop-down arrow in the "Action" column next to that course. Highlight the "Drop" option and click the "Submit Changes" button.

Registration for Advent Semester--2004

Use this page to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the "Current Schedule" section.

Classes may be dropped by using the options available in the "Action" field. If no options are listed in the "Action" field then the class may not be dropped. Additional classes may be added in the "Add Classes" section. To add a class enter the Course Reference Number (CRN). When adds/drops are complete click the "Submit Changes" button. If you are unsure of which classes to add, click the "Class Search" button to review the class schedule.

Information for [Alison Chestnut](#)

**Current Schedule**

Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title	Status
None	10393	BIOL	105	A	Undergraduate	4.00	Standard	Letter Grade	Biology and People	Web Registered on Mar 06, 2004
None	10317	ECON	101	D	Undergraduate	4.00	Standard	Letter Grade	Introduction to Economics	Web Registered on Mar 06, 2004
None	10379	ANTH	104	B	Undergraduate	4.00	Standard	Letter Grade	Intro Cultural Anthropology	Web Registered on Mar 06, 2004
None	10598	PHIL	202	A	Undergraduate	4.00	Standard	Letter Grade	Ethics	Web Registered on Mar 06, 2004
None	10495	PHED	115	A	Undergraduate	00	Pass/Drop		Beginning Riding	
Drop Course by Web										

Billing Hours: 17.00  
Maximum Hours: 99.99  
Date: Mar 06, 2004 10:21 am

**Add Classes**

CRNs

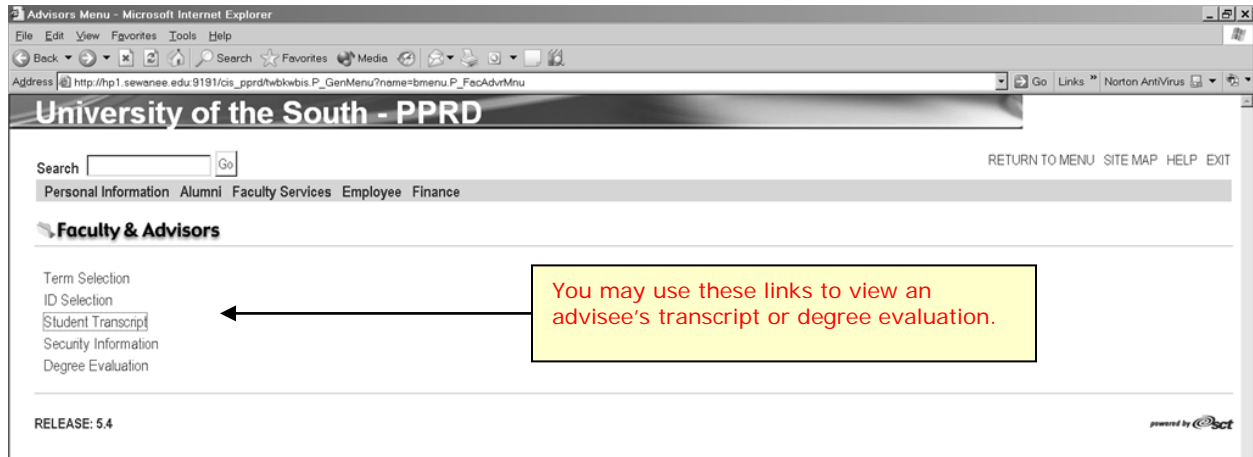
\_\_\_\_\_

You may not drop the last course for which a student is registered. If a student is withdrawing from the University, then he or she needs to process their withdrawal through the Office of the Associate Dean of the College. If the student simply wishes to drop the last course before adding other courses, then add one of the other courses first, drop the course that is no longer desired, and add any other new courses.

---

## The Advisor Menu

From the Faculty Services Menu, click on the “Advisor Menu” link to view an advisee’s transcript or degree evaluation. As with the Student Menu you must choose a student with which to work.



Note: Because we cannot limit access to this menu solely to students’ advisors, the College Curriculum and Academic Policies Committee, after much deliberation, has decided that this menu should not be made available to faculty at this time. It is hoped that at some time in the future the Banner system will be modified so that access may be restricted solely to advisors. This section of the User Guide is intended to demonstrate these potential uses for this system. It is pertinent to note, however, that students will have access to these links so that an advisor and student together may view this information through the student’s Web for Students account.

---

## Student Transcript

Click the “Student Transcript” link to view a transcript for an advisee. This is not an official transcript. Be sure to choose the latest term to see all information. If you print this page, please retrieve it from your printer promptly. Printed copies that are no longer needed should be destroyed.

Student Academic Transcript - Microsoft Internet Explorer

Address: http://hp1.sevanee.edu/9191/ios\_pprd/tdkfm\_P\_ViewTran

# University of the South - PPRD

Search  Go

RETURN TO MENU SITE MAP HELP EXIT

Personal Information Alumni Faculty Services Employee Finance

## Student Academic Transcript

This is not an official transcript. Courses which are in progress may also be included on this transcript.

Student Name: Helga R. Hawthorn

[Transfer Credit](#) [Institution Credit](#) [Transcript Totals](#) [Courses in Progress](#)

**Degree Summary**

**Degree Information**

Sought: Bachelor of Arts Degree Date:

Major: Env Studies, Natural Resources

\*\*\*This is NOT an Official Transcript\*\*\*

**INSTITUTION CREDIT -Top-**

Easter Semester-2002

College: College of Arts & Sciences  
 Major: No major  
 Student Type: Special Non-Degree Student  
 Academic Standing:

SUBJ	CRSE	CMP	LEVL	Title	Grade	Credit Hours	Quality Points	R	
BIBL	515	Seminary	UG	Beginning Hebrew I	A	4.00	16.00		
ENST	200	College of Arts and Sciences	UG	Intro to Environmental Studies	B-	4.00	10.68		
<b>Term Totals (Undergraduate)</b>									
				<b>Attempt Hours</b>	<b>Passed Hours</b>	<b>Earned Hours</b>	<b>GPA Hours</b>	<b>Quality Points</b>	<b>GPA</b>
Current:				8.00	8.00	8.00	8.00	26.68	3.33
Cumulative:				8.00	8.00	8.00	8.00	26.68	3.33

This is not an official transcript.

Summer Term-2002

College: College of Arts & Sciences  
 Major: No major  
 Student Type: Special Non-Degree Student  
 Academic Standing:

SUBJ	CRSE	CMP	LEVL	Title	Grade	Credit Hours	Quality Points	R	
MATH	101	College of Arts and Sciences	UG	Calculus I	A-	4.00	14.68		
<b>Term Totals (Undergraduate)</b>									
				<b>Attempt Hours</b>	<b>Passed Hours</b>	<b>Earned Hours</b>	<b>GPA Hours</b>	<b>Quality Points</b>	<b>GPA</b>
Current:				4.00	4.00	4.00	4.00	14.68	3.67
Cumulative:				12.00	12.00	12.00	12.00	41.36	3.44

This is not an official transcript.

Advent Semester-2002

College: College of Arts & Sciences  
 Major: Undeclared  
 Student Type: First-Time Freshman  
 Academic Standing:

SUBJ	CRSE	CMP	LEVL	Title	Grade	Credit Hours	Quality Points	R	
ANTH	106	College of Arts and Sciences	UG	Intro Physical Anthropology	B	4.00	12.00		
ECON	101	College of Arts and Sciences	UG	Introduction to Economics	B	4.00	12.00		
ENGL	101	College of Arts and Sciences	UG	Literature and Composition	B+	4.00	13.32		
SPAN	103	College of Arts and Sciences	UG	Elementary Spanish I	C-	4.00	6.68		
THTR	223	College of Arts and Sciences	UG	Intermediate Tap	A	2.00	8.00		
<b>Term Totals (Undergraduate)</b>									
				<b>Attempt Hours</b>	<b>Passed Hours</b>	<b>Earned Hours</b>	<b>GPA Hours</b>	<b>Quality Points</b>	<b>GPA</b>
Current:				18.00	18.00	18.00	18.00	52.00	2.88
Cumulative:				30.00	30.00	30.00	30.00	93.36	3.11

This is not an official transcript.

Easter Semester-2003

College: College of Arts & Sciences

You may use these links to jump directly to a subsection of the transcript or you may use the scroll bar to view the transcript in its entirety.



## Degree Evaluation

Click the "Degree Evaluation" link to view a degree compliance report for an advisee. This is not an official degree audit but may be useful to advisors to determine how an advisee is progressing toward degree goals. As of April 2004, the audit only checks the General Distribution Requirements and total hours. Be sure to choose the latest term to see all information. If you print this page, please retrieve it from your printer promptly. Printed copies that are no longer needed should be destroyed.

The screenshot shows a Microsoft Internet Explorer browser window displaying the University of the South - PPRD website. The page title is "Degree Evaluation". Below the navigation bar, there is a search box and a "Go" button. The main content area is titled "Degree Evaluation" and contains information for "Alison Chestnut". A message states: "You may view a degree evaluation for the curriculum listed by following the link below." Under the heading "Curriculum Information", the following details are listed: Program: Bachelor of Arts, Catalog Term: Advent Semester-2000, Level: Undergraduate, Campus: (blank), College: College of Arts & Sciences, Degree: Bachelor of Arts. Below this, it lists: First Major: Natural Resources, Department: Forestry and Geology, and Minors: Environmental Studies. A yellow callout box with a black border and red text says "Click this link to view a degree evaluation." with an arrow pointing to the "Bachelor of Arts" program name. At the bottom left, it says "RELEASE: 5.5" and at the bottom right, "powered by S&S".

The screenshot shows a Microsoft Internet Explorer browser window displaying the University of the South - PPRD website. The page title is "Degree Evaluation Display Options". Below the navigation bar, there is a search box and a "Go" button. The main content area is titled "Degree Evaluation Display Options" and contains information for "Alison Chestnut". A message states: "Please select the desired display." Below this, there are three radio button options: "General Requirements", "Detail Requirements", and "Additional Information". The "Detail Requirements" option is selected. There is also a checkbox for "Printer-friendly version" which is unchecked. A "Submit" button is located below the options. A yellow callout box with a black border and red text says "Choose the Detail Requirements link." with an arrow pointing to the "Detail Requirements" radio button. At the bottom left, it says "RELEASE: 5.5" and at the bottom right, "powered by S&S".

**University of the South - PPRD**

Search  RETURN TO MENU SITE MAP HELP EXIT  
 Personal Information Alumni Faculty Services Employee Finance

**Detail Requirements**

Information for Alison Chestnut  
 This is NOT an official evaluation.

<b>Program Evaluation</b>	
<b>Program :</b> Bachelor of Arts	<b>Catalog Term :</b> Advent Semester-2000
<b>Campus :</b>	<b>Evaluation Term :</b> Easter Semester-2004
<b>College :</b> College of Arts & Sciences	<b>Expected Graduation Date :</b>
<b>Degree :</b> Bachelor of Arts	<b>Request Number :</b> 1
<b>Level :</b> Undergraduate	<b>Results as of :</b> Mar 10, 2004
<b>Major :</b> Natural Resources	<b>Minors :</b> Environmental Studies
<b>Departments :</b> Forestry and Geology	<b>Concentrations :</b>

	Met Credits		Courses	
	Required	Used	Required	Used
<b>Total Required :</b>	Yes	120.00	141.25	37
<b>Required Institutional :</b>	Yes	64.00	124.00	34
<b>Maximum Institutional Non-Traditional :</b>		16.00	0.00	1
<b>Last Number Institutional Required :</b>	Yes	32.00	32.00	12
<b>...Out of Last Earned :</b>	Yes	32.00	32.00	12
<b>Maximum Transfer :</b>		64.00	17.25	3
<b>Program GPA :</b>	Yes		3.15	
<b>Overall GPA :</b>	Yes	2.00	3.15	
<b>Other Course Information</b>				
<b>Transfer :</b>		64.00	17.25	3
<b>In Progress :</b>			19.00	6
<b>Used :</b>			4.00	1

\*\*\* This is NOT an official evaluation. \*\*\*

**Area : Distribution Requirements - Met**

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes		HUMANITIES	Humanities Distribution Req													
Yes	AND	LANGUAGE	Foreign Language Dist Req													
Yes	AND	MATH	One course in Mathematics													
Yes	AND	SCIENCE	Natural Science Distribution													
Yes	AND	SOCIAL SCI	One Crs From ANTH, ECON, POLS													
													<b>Total Credits and GPA</b>	36.00	2.81	

\*\*\* unofficial evaluation \*\*\*

**Area : Writing Intensive Requirement - Met**

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes		WRITING	Writing Intensive													
Yes			20010	HUMAN							911	The Ancient World		4.00	B	H
			20020	HUMAN							902	The Medieval World		4.00	B	H
			20030	HUMAN							201	The Early Modern World		4.00	B	H
			20020	HUMAN							202	The Modern World		4.00	B	H
													<b>Total Credits and GPA</b>	16.00	2.00	

\*\*\* unofficial evaluation \*\*\*

**Area : Distribution Physical Edes - Met**

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes		PHYS EDUC	Physical Education Requirement													
			20040	PHED							033	Beginning Tap Dance		0.00	P	H
			20040	PHED							202	Advanced Soules		0.00	B	H
													<b>Total Credits and GPA</b>	0.00	0.00	

\*\*\* unofficial evaluation \*\*\*

**Area : Other Than Distribution - Met**

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes			001	303						20020	ANTH	914	Intro Cultural Anthro	4.00	B	H
										20020	BIOI	114	Introduction to Botany	4.00	A-	H
										20020	BIOI	140	Readings in Island Ecology	2.00	B	H
										20040	CHEM	001	General Chemistry I	4.00	B+	H
										20020	ECON	001	Introduction to Economics	4.00	B	H
										20020	ENST	200	Intro to Environmental Studies	4.00	B+	H
										20020	ENST	240	Island Ecology	1.00	A	H
										20010	ENST	200X	Environmental & Resources NC Prop	5.00	B+	T
										20010	FORS	021	Introduction to Forestry	4.00	B	H
										20020	FORS	201	Nat Resources Issues/Practices	4.00	B+	H
										20020	FORS	211	Dendrology	4.00	B	H
										20040	FORS	205	Forest Ecology	4.00	B	H
										20040	FORS	222	Junior Presentations	2.00	B	H
										20040	FORS	402	Senior Field Project	2.00	B	H
										20020	GEOL	021	Physical Geology	4.00	B+	H
										20040	GEOL	230	Paleontology	4.00	B+	H
										20040	GEOL	314	Hydrology	4.00	B	H
										20040	GEOL	322	Geology of Western U.S.	2.00	B+	H
										20020	GEOL	200X	Anticipate Understanding the Cost	4.00	B+	T
										20020	GEOL	200C	Earthquakes & Earth Structures	2.75	B+	T
										20010	HUMAN	911	The Ancient World	4.00	B	H
										20020	HUMAN	902	The Medieval World	4.00	B	H
										20020	HUMAN	201	The Early Modern World	4.00	B	H
										20020	HUMAN	202	The Modern World	4.00	B	H
										20010	LATN	002	Beginn Latin-Intensive I	4.00	A-	H
										20020	LATN	004	Beginn Latin-Intensive II	4.00	A-	H
										20020	LATN	203	Intermediate Latin-Intensive	4.00	B	H
										20020	LATN	301	Intro to Latin Epic	4.00	B	H
										20020	MATH	000	Topics in Mathematics	4.00	B	H
										20020	MATH	200C	Statistics for Natl & Soc Sci	4.00	B+	T
										20020	PHIL	230	Environmental Ethics	4.00	B+	H
										20040	POLE	200	Environmental Policy	4.00	B+	H
										20010	POLE	321	Intro to Constitutional Law	4.00	B	H
										20010	PSYC	007	Psychology I	4.00	C	H
										20020	PSYC	008	Psychology II	4.00	B+	H
										20040	RELI	301	New Religions	4.00	B	H
													<b>Total Credits and GPA</b>	141.25	3.15	

\*\*\* unofficial evaluation \*\*\*

[Back to Display Options](#)